



**Goldfields  
Libraries**

## How to register your Book Group at Goldfields Libraries

### Before coming to the library

- Your group needs to nominate one person to be responsible for reserving, collecting and returning the Book Club sets
- Your group needs to decide on a name for the book club

### At the library

- The nominated person then registers the Book Group at any Goldfields Library
- To register the group the responsible person needs to show either their personal library card or two pieces of ID (one ID needs to have current address details)
- The Book Group membership card will be in the name of the Book Group with the nominated persons contact details and signed by the nominated person

### When your Book Group is registered

- The responsible person can reserve book club sets online from the library catalogue.
- The responsible person will be notified when sets become available for pick up
- Book Club sets are loaned for six weeks; this may be extended for a further four weeks if necessary.
- The responsible person must ensure all ten copies are in the bag before the book club set is returned to the library.
- Cards are valid for 12 months and can be renewed annually.